

- *Spring Charm School - A Few Seats Left!**
- *ENG 451: Success in the Workplace**
- *AE Tutoring Sessions**

***Spring Charm School - A Few Seats Left!**

**Saturday, April 4, 2009, I-Hotel and Conference Center, 1900 S. First St.
Champaign**

Would you like to: Get a job? Impress your professors? Sell a product? Start a company?

If you are interested in any of the topics listed above, you should attend the Technology Entrepreneur Center's (TEC's) Spring Charm School, where you'll learn the finer points of:

- * Business travel & international business etiquette
- * Business communication & writing
- * The art of public speaking
- * Business lunch etiquette
- * How to handle difficult conversations
- * Your Life Plan

Business/ business casual attire is recommended. Lunch is included. Please register today at <http://www.tec.illinois.edu/charmschool/register.php>

Please note: The topics covered in Spring Charm School vary from Fall Charm School. We hope to see you there! Please email larrison42@illinois.edu if you have any questions.

***ENG 451: Success in the Workplace**

ENG 451 is an online summer course worth two hours of credit for students who have an internship during the summer. It is a guided experiential learning course that focuses on developing professional and interpersonal skills in students, and also covers basic business concepts to help them to be more successful in their internship role and future career. The course is open to any undergraduate student with a professionally-related internship during the summer. You can learn more about the course and view the syllabus at http://engineering.illinois.edu/ecs/students/eng_451.php. Many students who have accepted internships that require them to be enrolled in a course have used this course for that purpose. Please note that it does not provide CPT for international students, but can be taken in conjunction with another course that does fulfill CPT requirements.

***AE Tutoring Sessions**

Monday through Thursday, 5:30-8:30 pm, 302E Talbot Lab

The AE tutoring sessions will begin on Monday, January 26. The tutors will help with all technical courses. All students are welcome to use the tutoring sessions or if you just need a quiet room to study. If you have further questions or concerns, please email Barb Kirts at bkirts@illinois.edu.

AE homepage: <http://www.ae.uiuc.edu/>

Undergrad program: <http://www.ae.uiuc.edu/academics/undergrad/>

Opportunities: <http://www.ae.uiuc.edu/opportunities/>

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